

13.03.05: FINAL PLAT REQUIREMENTS

The following information is required for final plats of subdivisions:

- A. The original or reproducible final plat shall be drawn in black ink upon mylar or other approved reproducible medium not greater than twenty-six (26) by fifteen (15) inches. The scale shall be one (1) inch equals one hundred (100) feet for tracts under forty (40) acres, and one (1) inch equals four hundred (400) feet for tracts over forty (40) acres. Plat sizes may be adjusted to meet filing requirements of the Meade County Register of Deeds.
- B. The final plat shall show the following information:
 - 1. The boundary lines of the subdivision including distances and angles or bearings and all section lines. The names of all adjoining subdivisions or a description of unplatted areas and their street layout;
 - 2. Street lines, pedestrian ways, lots, reservations, easements and areas to be dedicated to public use; The length of all straight lines, angles of intersection, length of curves and radius. All dimensions of each lot shall also be shown thereon. All dimensions shall be shown in feet and decimals of a foot to two (2) decimal places. The boundaries of the property, locations, scales and true north shall be shown;
 - 3. Number to identify each lot and block or site; and
 - 4. Subdivision names, scale, northpoint and date;
- C. Each final plat submitted for review and approval of the City Council shall contain the following certifications:
 - 1. Surveyor's Certificate;
 - 2. Owner's Certificate with notary statement;
 - 3. Acknowledgement of Owner with notary statement;
 - 4. Sturgis City Council Approval block;
 - 5. Sturgis Planning and Zoning Commission Approval block;
 - 6. Certificate of the Meade County Treasurer;
 - 7. Certificate of the Street and Highway Authority;
 - 8. Certificate of the Meade County Director of Equalization; and
 - 9. Certificate of the Meade County Register of Deeds verifying that the final plan meets the requirements of that office.
- D. The final plat shall not be accepted, reviewed or any action taken thereon by the City Council if any of the requirements set forth above are not included. At the time of the

approval of the final plat by the City Council, the required Meade County Register of Deeds filing fee must be submitted to the Finance Officer of the City by the developer. After approval of a final plat by the City Council, the Finance Officer shall record this plat with the Meade County Register of Deeds Office and no final plat shall be released to any other person by the Finance Officer between the time of approval of the plat by the City Council and the recording of the final plat by the Finance Officer with the Meade County Register of Deeds Office.